

**Increasing Openness and Transparency in Research Budget Narrative Template**

**Identifying Information**

**Project Title:** Mutual Benefit of Text and Data Integration in Open Access Platforms

**Full Proposal I.D.:** 52040

**Applicant Name:** Suzanne Wones and Mercè Crosas

**Legal Name of Applicant Organization:** President and Fellows of Harvard College

Category	Narrative
<p><b>Personnel</b>  <b>Note:</b> You <i>must</i> include base annual salary and full time equivalent (FTE) information for each person/role where funds are being requested in this category. We recommend you insert a table with this information. See Personnel section of Budget Preparation Guidelines for complete instructions.</p>	
<p>Principal Investigator</p>	<p>Suzanne Wones will function as a PI for this project. She will serve as an adviser to the project and will request 0.0 months of supplemental salary on this award. The University pays salary to full-time faculty members in the FAS based on a nine-month academic year, with the understanding that they will ordinarily teach and conduct research freely and flexibly and not make substantial, specific quantified cost-sharing commitments of time and effort to specific organized research projects. If allowed by outside sponsors, faculty members may request "supplemental salary" from sponsored funds up to the equivalent of three months' compensation.</p>
<p>Co-Principal Investigator</p>	<p>Mercè Crosas will function as a Co-PI for this project. She will serve as an adviser to the project and will request 0.0 months of supplemental salary on this award. The University pays salary to full-time faculty members in the FAS based on a nine-month academic year, with the understanding that they will ordinarily teach and conduct research freely and flexibly and not make substantial, specific quantified cost-sharing commitments of time and effort to specific organized research projects. If allowed by outside sponsors, faculty members may request "supplemental salary" from sponsored funds up to the equivalent of three months' compensation.</p>
<p>Other Staff</p>	<p>Research Assistant Fellowship: \$38,842/year for 1 FTE over the course of the 19-month project (\$61,500 total). These funds will pay out as \$38,842 over the first budget period of the grant (12 months) and \$22,658 over the second budget period (7 months).</p> <p>The Research Assistant will be responsible for the day-to-day completion of the proposed project under the PI and Co-PI. The Research Assistant will retain employment with the Harvard University Library for a not-to-exceed contract of the lifetime of this project. The proposed salary does not include any benefits and RWJF will not be expected to fund any benefits for this position. Yearly base salary is based on the expectation that the Research Assistant will have completed or be a currently enrolled student of an advanced degree (Masters or PhD) in information/library science or similar discipline and will be expected to perform 40 hours of work per week for the duration of the project. This number is consistent with the low</p>

**Commented [JOCV1]:** Need to make sure that I will not trip any benefits requirements at Harvard by listing myself as an FTE in this application. If so, I should list myself as 0.5 FTW. The concern then is that 40k/year is a lot for a half time person.

**Commented [JOCV2]:** If I'm not an employee, my salary has to go under "Contracts and requires additional justification. Additionally, that changes the amount that RWJF is willing to pay in indirect costs (read: to grants management). We're already going to have to argue with grants management to accept 12% instead of their usual 15%, I don't want to have to argue with them to accept 4%.

Category	Narrative
	end of industry standards for early career librarians and library researchers.
<b>Other Direct Costs</b>	
Communications/Marketing	<p>\$1,000 during the second budget period of this project to subsidize any Article Processing Charge ("APC") charged by the OA journal agreeing to publish our findings. We have committed to publishing our findings in an OA journal (see <i>Dissemination Plan</i> in the Project Proposal Narrative), and charging authors APCs remains the dominant business model for OA journals for the foreseeable future. This line item is consistent with industry standards for APCs. In the event that findings are published in a journal that charges an APC of less than \$1,000, we will return the difference to RWJF. In the event that the APC is more than \$1,000 we will seek funding for the difference either from RWJF or elsewhere.</p>
<b>Indirect Costs</b>	
Indirect Costs	<p>Harvard Office for Sponsored Programs mandates 15% of non-profit grant funds be dedicated to administrative management of the grant. In recognition of RWJF's ceiling of 12%, we have budgeted \$7,500 (12% of direct costs) for administrative management through the lifetime of this grant. That amount is pro-rated between the two budget periods described in the Budget Worksheet. The first budget period will incur \$4,661 in administrative costs; approximately 12% of the \$38,842 requested above in personnel costs. The second budget period will incur \$2,839 in administrative costs; approximately 12% of the \$23,658 total requested in personnel and communications costs. Taken together, these amounts are exactly 12% of the direct costs requested.</p>

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